

Annexure D

The Famous Five of School Rules and Regulations

Every student should be knowledgeable of the following rules and regulations

1. Bounds

- a) "The School / College" is taken to mean Stanford Lake College. For the purposes of this document, **"at school"** includes all of the following:
 - i. On the school premises at any time.
 - ii. Participating in a school function in any place and at any time.
 - iii. In school uniform in any public place, whether on school business or not.
 - iv. In any context in which the pupil is clearly associated with the school.
- b) The surrounds. Local: forests and plantations, roads, farms, dams, (Troutbec, Ebenezer and Stanford) Haenertsburg village, grasslands and Magoebaskloof.
- c) Make sure you sign in and out correctly in the right files informing the right people.
- d) If traversing into the surrounds make sure you have a minimum of a group of three with a cell phone.
- e) All extra mural activities finish in time for supper. Make sure you are back and signed in before you go to supper.

2. Banned Substances

- a) The following substances are illegal at school.
 - i. Marijuana, cocaine and heroin (this is a non exhaustive list and implies all illegal drugs)
 - ii. Alcohol and tobacco
- b) The following items are illegal at school
 - i. Hubbly bubbly, pipes, cigarette lighters, matches
 - ii. Weapons, firearms and explosives.

3. Appearance

- a) All students will wear the correct, clean Stanford issued uniform in the correct term for the correct activity. Please refer to the pupil hand book for full uniform requirements and regulations.
- b) Jewellery and makeup will follow the prescribed regulations as set out in the pupil hand book
- c) Hair may not draw undue attention to the student. No colours, patterns or tints.

4. Behaviour

- a) Stand and greet all visitors and staff.
- b) Behave in such a way that your actions bring credit to the College. Report behaviour that falls short of normal school behaviour contradicts our values and brings the school name into disrepute.
- c) Be punctual for all classes, activities and meetings
- d) Thou shall not steal. If it is not yours then do not take it.
- e) Thou shall not have any physical contact with another student.
- f) Thou shall treat all school community members as you would want to be treated.

5. Belongings

- a) Look after your belongings carefully. Lock all valuables away safely in your cupboard / locker. Do not leave valuables in bags left in vulnerable places.
- b) Hand in lost property quickly to the reception desk.

I have read and understood SLC Famous Five rules and regulations. I understand these rules and regulations are a summary of the most important rules and regulation of the College.
